



**Sumedha Fiscal Services Ltd.**

**CIN: L70101WB1989PLC047465**

Registered & Corporate Office :

6A Geetanjali, 8B Middleton Street, Kolkata - 700071.

T - 91 33 2229 8936 / 6758 / 3237 / 4473

F - 91 33 2226 4140 / 2265 5830

E - [secretarial@sumedhafiscal.com](mailto:secretarial@sumedhafiscal.com)

W - [www.sumedhafiscal.com](http://www.sumedhafiscal.com)

July 15, 2022

**Ref : CS-4/34/**

**BSE Limited,**

The Corporate Relationship Department  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P.J. Towers,  
Dalal Street, Fort, Mumbai - 400 001.  
Email : [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com)

**Company Code No. 530419**

The Secretary

**The Calcutta Stock Exchange Ltd.**

7, Lyons Range,  
Kolkata - 700 001.

Email : [listing@cse-india.com](mailto:listing@cse-india.com)

**Company Code No. 029093**

Dear Sir / Madam,

**Sub: Notice to Holders of Unclaimed Shares (FY 2022-23) - Reg. 30**

This is to inform you that the Company has dispatched on 15-Jul-22 the individual intimations of proposed transfer/transmission of the Unclaimed Equity Shares of the Company in favour of Investors Education and Protection Fund Authority pursuant to Section 124(6) of the Companies Act, 2013 and rules made thereunder.

A copy of the Notice / intimation and attachments thereto are annexed herewith for your information and record.

Also enclosed herewith the Notice/intimation to be published in the newspapers this connection.

With regards,  
For Sumedha Fiscal Services Ltd.

Dhwani Fatehpuria  
Company Secretary & Compliance Officer

Encl.: as above.

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W – [www.sumedhafiscal.com](http://www.sumedhafiscal.com)

SRL NO: \_\_\_\_\_

Date: 14/07/2022

TO,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Folio No./ Client Id : \_\_\_\_\_

DP Id. : \_\_\_\_\_

No. of shares: \_\_\_\_\_

Sub: Transfer of Equity Shares of the Company to DEMAT Account of the Investor Education and Protection Fund Authority

As per Unclaimed Data maintained with the Bank, we have found that you have not claimed/encashed dividend on the aforesaid equity shares declared by the Company for the Financial Year 2014-15 and onwards.

In terms of the provisions of Section 125 of the Companies Act, 2013 (the Act) read together with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 as amended by Investor Education and Protection Fund Authority ( Accounting, Audit, Transfer and Refund ) Amendment Rules, 2017 (the Rules), any money transferred to the Unpaid Dividend Account of a company which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the Company to the Investors Education and Protection Fund.

Further, pursuant to Section 124(6) of the Act read with the relevant Rules made there under, all shares in respect of which dividend have remained unclaimed or unpaid for seven consecutive years or more are required to be transferred by the Company to DEMAT Account of the Investor Education and Protection Fund Authority ('the Authority').

Since you have not encashed your dividend for the Financial Year 2014-15 onwards, your equity shares are required to be transferred to DEMAT Account of the Authority.

As per records available with the Company following dividends are unclaimed/unpaid and lying with the Company:-

Year	Warrant No.	Amount (Rs.)
2014-2015		
2015-2016		
2016-2017		
2017-2018		
2018-2019		
2019-2020		
2020-2021		

You are, therefore, requested make an application to the Registrar and Share Transfer Agent (RTA) - M/s. Maheshwari Datamatics Private Limited to claim the outstanding dividend immediately. Kindly ensure registration of correct Bank details including your Bank Account no. and IFSC/MICR of your Bank Account against your Demat A/c. with your Depository Participant/ Registrar and Share Transfer Agent. Details should be sent alongwith following document(s) under a letter so as to reach the RTA on or before 15<sup>th</sup> October, 2022, failing which the Equity Shares held by you will be transferred to the DEMAT Account of the Authority.

**For shares held in DEMAT form:**

- Copy of Client Master List (CML) showing your name, address, Demat and Bank account details registered against the Demat account **OR** original cancelled cheque leaf bearing the name of the first holder.

**For shares held in Physical form:**

- Form ISR-1 & ISR-2 duly filled and signed (enclosed)
- Original cancelled cheque leaf bearing the name of the first holder or bank attested copy of the first page of the Bank Passbook/ Statement of Account in original and a cancelled cheque.

Please note that no payment can be made in absence of complete Bank details registered against your account.

In case the dividends are not claimed by the said date, necessary steps will be initiated by the Company to transfer shares held by you which are due for transfer to IEPF without further notice, in accordance with the Rules. Please note that no claim shall lie against the Company in respect of the shares so transferred to IEPF. Therefore, you are once again requested to claim the dividends by 15<sup>th</sup> October, 2022.

In case shares are held by you:

- **In Physical form-** new share certificate(s) will be issued and transferred in favour of IEPF on completion of necessary formalities. Hence the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable.
- **In Demat form-** the Company shall inform the depository by way of Corporate Action for transfer of shares lying in your Demat account in favour of IEPF.

In the event of transfer of shares held by you alongwith the unclaimed dividends to IEPF, you are entitled to claim the same from IEPF by submitting an online application in the prescribed form IEPF-5 available on the website [www.iepf.gov.in](http://www.iepf.gov.in) and sending a physical copy of the same duly signed to the Company and the RTA along with requisite documents enumerated in IEPF-5.

In case of any queries / clarifications, you may contact the Company at its Registered Office or Maheshwari Datamatics Pvt. Ltd., Registrar and Transfer Agent at 23 R. N. Mukherjee Road, 5th Floor, Kolkata 700 001, Tel:+91 33 2248 2248 / 2243 5029, Fax:+91 33 2248 4787, E-mail: mdpldc@yahoo.com.

Thanking you,

**For Sumedha Fiscal Services Limited**

**Dhwani Fatehpuria  
Company Secretary & Compliance Officer**

Encl: as stated

Note: This being computer generated letter, no signature is necessary.



3	Proof of Address of the first holder	<p>Any one of the documents, only if there is change in the address;</p> <p><input type="checkbox"/> Client Master List (CML) of your Demat Account, provided by DP.</p> <p><input type="checkbox"/> Valid Passport/ Registered Lease or Sale Agreement of Residence / Driving License / Flat Maintenance bill.</p> <p><input type="checkbox"/> Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old.</p> <p><input type="checkbox"/> Identity card / document with address, issued by any of the following: Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions.</p> <p><input type="checkbox"/> For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken.</p> <p><input type="checkbox"/> The proof of address in the name of the spouse</p>
4	Bank details	<p>Account Number: _____</p> <p>Bank Name: _____</p> <p>Branch Name: _____</p> <p>IFS Code: _____</p> <p style="text-align: center;">Provide the following:</p> <p><input type="checkbox"/> <u>original cancelled cheque</u> with name of security holder printed on it or <u>Bank Passbook</u> or <u>Bank Statement attested by the Bank</u> #</p>
5	E-mail address	_____ #
6	Mobile	_____ #

\* or any date as may be specified by the CBDT

(DP: Depository Participant)

# In case it is not provided, the details available in the CML will be updated in the folio

**Authorization:** I / We authorise you (RTA) to update the above PAN and KYC details in my / our folio (s) \_\_\_\_\_, \_\_\_\_\_, (use Separate Annexure if extra space is required) in which I / We are the holder(s) (strike off what is not applicable).

**Declaration:** All the above facts stated are true and correct.

	Holder 1	Holder 2	Holder 3
Signature	✓		
Name	✓		
Full address	✓		
PIN	✓ □ □ □ □ □ □	□ □ □ □ □ □	□ □ □ □ □ □

## Mode of submission of documents to the RTA

Please use any one of the following mode;

1. In Person Verification (**IPV**): by producing the originals to the authorized person of the RTA, who will retain copy(ies) of the document(s)
2. In hard copy: by furnishing self-attested photocopy(ies) of the relevant document, with date
3. Through e-mail address already registered with the RTA, with e-sign of scanned copies of documents
4. Service portal of the RTA with e-sign with scanned copies of documents, if the RTA is providing such facility

### Note

<ul style="list-style-type: none"><li>• It is mandatory for holders of physical securities in listed company to furnish PAN, full KYC details (address proof, bank details, e-mail address, mobile number) and Nomination (for all the eligible folios).</li></ul>	
<ul style="list-style-type: none"><li>• Upon receipt or up-dation of bank details, the RTA will automatically, pay electronically, all the moneys of / payments to the holder that were previous unclaimed / unsuccessful.</li></ul>	
<ul style="list-style-type: none"><li>• RTA shall update the folio with PAN, KYC details and Nominee, within seven working days of its receipt. However, cancellation of nomination, shall take effect from the date on which this intimation is received by the company / RTA.</li></ul>	
<ul style="list-style-type: none"><li>• RTA shall not insist on Affidavits or Attestation / Notarization or indemnity for registering / up-dating / changing PAN, KYC details and Nomination.</li></ul>	
<ul style="list-style-type: none"><li>• Specimen Signature</li></ul>	<ul style="list-style-type: none"><li>• Provide banker's attestation of the signature of the holder(s) as per <a href="#">Form ISR – 2</a> in <a href="#">SEBI circular SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated November 03, 2021</a>) and</li><li>• <u>original cancelled cheque</u> with name of security holder printed on it <i>or</i> <u>Bank Passbook</u> <i>or</i> <u>Bank Statement</u> attested by the Bank</li></ul>
<ul style="list-style-type: none"><li>• Nomination**</li></ul>	<ul style="list-style-type: none"><li>• Providing Nomination: Please submit the duly filled up Nomination Form (<a href="#">SH-13</a>) <i>or</i> 'Declaration to Opt out of Nomination' as per <a href="#">Form ISR-3</a>, in <a href="#">SEBI circular SEBI/HO/MIRSD/MIRSD RTAMB/P/ CIR/2021/655 dated November 03, 2021</a></li><li>• Change in Existing Nomination: Please use <a href="#">Form SH-14</a> in <a href="#">SEBI circular SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655</a></li><li>• Cancellation of Existing Nomination: use <a href="#">Form SH-14</a> &amp; <a href="#">Form ISR – 3</a></li></ul>

\*\* Nomination (**Form SH-13 or SH-14**) / 'Declaration to Opt-Out of nomination' (**Form ISR – 3**), has to be furnished by the holder(s) separately for each listed company.

*(Page 3 & 4 is for information to investors; print out of the same is not required)*

## Objection Memo that can be raised by the RTA

(only if the relevant document / details is / are not available in the folio or if there is a mismatch / discrepancy in the same or change thereof)

### Note

RTAs shall raise all objections, if any / at all, in one instance only; the RTA shall not raise further objections on the same issue again and again, after the holder / claimant furnishes all the prescribed documents and details, unless there is any deficiency / discrepancy in the same.

No.	Item	Documents / Details to be provided to the RTA by the holder(s) / claimant(s)
1	PAN – Exceptions and Clarification	‘Exemptions/clarifications to PAN’, as provided in clause D to ‘Instructions/Check List for Filing KYC Forms’ in Annexure – 1 to <a href="#">SEBI circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011</a> on Uniform Know Your Client (KYC) Requirements for the Securities Market, shall also applicable for holder(s) / claimant(s) of securities held in physical mode.
2	Minor mismatch in Signature - minor	The RTA shall intimate the holder at the existing address, seeking objection, if any, within 15 days
3	Major mismatch in Signature or its non-availability with the RTA	<ul style="list-style-type: none"> <li>• Banker’s attestation of the signature of the holder(s) as per <a href="#">Form ISR – 2</a></li> <li>• <u>Original cancelled cheque</u> with name of security holder printed on it or <u>Bank Passbook</u> or <u>Bank Statement attested by the Bank</u></li> </ul>
4	Mismatch in Name	Furnish any one of the following documents, explaining the difference in names; <ul style="list-style-type: none"> <li>• Unique Identification Number (UID) (Aadhaar)</li> <li>• Valid Passport</li> <li>• Driving license</li> <li>• PAN card with photograph</li> <li>• Identity card / document with applicant’s Photo, issued by any of the following: Central / State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions</li> <li>• Marriage certificate</li> <li>• Divorce decree</li> </ul>
5	Present address of the holder is not matching with the address available in the folio	RTA shall issue intimation to both the old and new addresses. <ul style="list-style-type: none"> <li>• In case where the letter is undelivered at the old address, RTA shall not insist for any proof of the old address provided the current address proof is in the form of an address proof issued by a Government Authority.</li> </ul> The above procedure will be applicable for request for change in address of the holder also

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# Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

## Confirmation of Signature of securities holder by the Banker

1. Bank Name and Branch				
2. Bank contact details Postal Address Phone number E-mail address				
3. Bank Account number				
4. Account opening date				
5. Account holder(s) name(s)	1) 2) 3)			
6. Latest photograph of the account holder(s)				
<table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 33%; height: 80px;">1<sup>st</sup> Holder</td><td style="width: 33%; height: 80px;">2<sup>nd</sup> Holder</td><td style="width: 33%; height: 80px;">3<sup>rd</sup> Holder</td></tr></table>	1 <sup>st</sup> Holder	2 <sup>nd</sup> Holder	3 <sup>rd</sup> Holder	
1 <sup>st</sup> Holder	2 <sup>nd</sup> Holder	3 <sup>rd</sup> Holder		
7. Account holder(s) details as per Bank Records				
a) Address				
b) Phone number				
c) Email address				
d) Signature(s)				
1) <table border="1" style="width: 200px; height: 40px;"></table>	2) <table border="1" style="width: 200px; height: 40px;"></table>	3) <table border="1" style="width: 200px; height: 40px;"></table>		
Signature verified as recorded with the Bank				
Seal of the Bank				
	(Signature)			
Place:	Name of the Bank Manager			
	Employee Code			
Date:	E-mail address			





**Sumedha Fiscal Services Ltd.**

CIN : L70101WB1989PLC047465

Registered Office: 6A, Geetanjali, 8B, Middleton Street, Kolkata - 700071

• Tel: 91 33 2229 8936 • Fax: 033 22264140 • E-mail: [investors@sumedhafiscal.com](mailto:investors@sumedhafiscal.com)

Website: [www.sumedhafiscal.com](http://www.sumedhafiscal.com)

**Transfer of Equity Shares to the Investor Education and Protection Fund Authority**

Members are hereby informed that in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (as amended), Equity Shares of the Company, in respect of which dividend entitlements have remained unclaimed or unpaid for seven consecutive years or more, are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) of the Government of India.

Unclaimed or unpaid dividend up to the year ended 31st March, 2014 has been transferred by the Company to the IEPF within the statutory time period and such dividend from the year ended 31st March, 2015 is presently lying with the Company. The Company has issued individual notices on 15-Jul-22 to the concerned shareholders with details of Unpaid Dividends for last 7 (seven) years requesting them to claim the same.

Request/Claims should reach **Maheshwari Datamatics Pvt. Ltd. (MDPL) 23, R. N. Mukherjee Road, 5th Floor, Kolkata – 700001. Phone: 033-2248-2248, 2243-5029; Fax: 033-22484787; Mail ID - mdpldc@yahoo.com, Registrar and Share Transfer Agent of the Company by 15<sup>th</sup> October, 2022 (vide MCA Notification dated 13-Oct-17).**

The details of the concerned Members and the shares for transfer to the IEPF are available on the Company's website [www.sumedhafiscal.com](http://www.sumedhafiscal.com) under the section "Compliance". In the event valid claim is not received by MDPL by aforesaid date, the Company shall be compelled to transfer/transmit the shares to IEPF Authority, without further notice, pursuant to the said Rules. Once these shares are transferred/transmitted to the IEPF by the Company, such shares may be claimed by the concerned Members only from the IEPF Authority by following the procedure prescribed under the aforementioned Rules.

Clarification on this matter, if required, may be sought from MDPL by sending email at [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com) or by calling them at telephone nos. 033-22482248, 2243-5029. This Notice is published pursuant to the provisions of the IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

For Sumedha Fiscal Services Ltd.

Dhwani Fatehpuria

Company Secretary & Compliance Officer

Place: Kolkata

Dated: July 15, 2022